



## Warehouse Operative

**REPORTING TO:** Operations Lead

**DEPARTMENT:** Whisky Operations

**LOCATION:** Warehouse - Cockermouth

We are currently looking for a Warehouse Operative to support our Whisky Operations team.

The role is full-time, working 40 hours per week. Salary - £10.66 per hour.

### Key Responsibilities:

- Assist in the completion of all maturation operations, ensuring all quality and safety requirements are consistently met
- Follow and implement best practice in processes and procedures as outlined in standard operating procedures
- Accurate paperwork processing and data inputting to assist in record keeping in line with HMRC compliance
- Successfully execute operations within the required time frame
- Assist in the organisation and cleanliness of all warehouses to a very high standard
- Be prepared to work on a rolling rota-based shifts involving weekend work as well

### Skills, Experience, and Attributes:

- High attention to detail, especially in relation to paperwork and data inputting
- Desire to work on a hands-on and physically demanding process
- Excellent organisation skills with the ability to prioritise and adhere to deadlines
- Problem solving skills
- Proficient in Microsoft Excel and Word
- Ability to cope with change in a rapidly growing business, with a determination to thrive in a small team and be willing to get involved
- Demonstrate previous experience relevant to the role
- Flexibility around working hours - weekend work required
- Full, clean driving licence
- All applicants must be eligible to work in the UK.

Closing date for applications: **Friday 28<sup>th</sup> October 2022**